

Alliance of Acton Women (EIN 87-4480813)

Acton Women's Club 2025-20206 Special Summer Grants

The mission of the Alliance of Acton Women, Acton Women's Club is to serve the community of Acton, California, by providing philanthropic support to students, schools, local community public places, projects and programs.

Do you have a project that supports our mission? If so, we would like to offer our financial support!

INSTRUCTIONS

1. See an opportunity for an undertaking that aligns with our mission statement.
2. Develop a plan for a project that addresses the issue.
3. Reach out to your AWC liaison to secure a copy of the Special Summer Grant application. If you don't have a liaison, contact the committee chair, Michele Davis call/text 661-810-2701.
4. APPLICATION - Complete the Special Summer Grant application. Demonstrate how the project aligns with our mission. Explain why it matters. Describe the desired goal.
5. Complete all sections of the application. **Do not modify the application form. Incomplete or modified applications will not be accepted. Late applications will not be accepted.**
6. DUE DATE - **May 8, 2026** Connect with your liaison well before the due date. Email a copy of your application and attachments to your liaison. She is your personal point of contact for guidance and assistance. This process may require revisions or supporting documentation so that you receive the best score possible.
7. Your liaison will submit your **completed application** and **supporting documentation** on your behalf to the Philanthropic Committee.
8. The Committee will evaluate your request using our rubric. This rubric will be used to promote impartiality, to facilitate decision making and to make the final determination on grant awards.
9. Your liaison will notify you of the Committee's decision.
10. If your application is approved, then your liaison will coordinate distribution of the grant award money and review **final grant report requirements**.
11. If your application is not approved your liaison will provide feedback.
12. Funds will be distributed by June 1, 2026 so you can get started on the project.
13. GRANT REPORT - After your project is completed, fill out the grant report form, attach receipts and photos and return them to your liaison. It's due two weeks after the project completion date.
14. If your grant report is not received in a timely manner, you or your organization may be disqualified for future grants.

Before you submit your application, ask yourself the following questions.

Have I adequately described the project?

Have I clearly explained what the goal is?

Have I demonstrated why it is important?

Have I provided sufficient supporting documentation, such as estimates for materials and photographic examples?